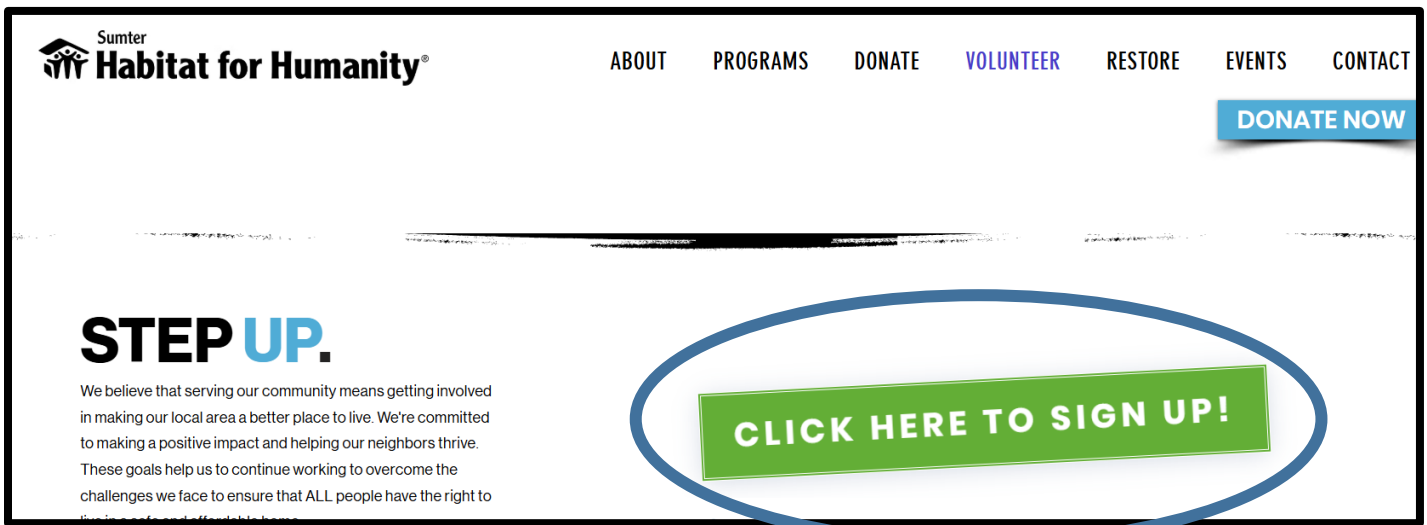


Volunteer Up! Registration Guide

Sumter Habitat for Humanity point of contact: Theresa White, Executive Director
theresa@habitatsumter.org
(803) 775-5767 ext. 103

Volunteer Up is a program that Sumter Habitat for Humanity uses to schedule volunteers. See the following step-by-step guide to get started!

1. Go to www.habitatsumter.org/take-action
2. Select "CLICK HERE TO SIGN UP" above the calendar snapshot.



3. Login if you have volunteered with us before and have a username and password.
Otherwise, select "Create an Account" if this will be your first time volunteering with us.

A screenshot of the "Volunteer Portal Access" page. The page has a header with the Sumter Habitat for Humanity logo and address: 812 S Guignard Dr., Sumter SC 29150. Below the header, there is a section titled "Volunteer Portal Access". On the left, under "Registered Volunteers", there are input fields for "User Name" and "Password", a link for "Forgot Username/Password?", and a "Login" button. On the right, under "New Volunteer?", there is a list of benefits: "Sign up for build days online", "Receive automated e-mail reminders", and "Track your service hours and commitments". Below this list is a green button labeled "Create an Account", which is circled in blue.

4. Fill in the required information.



P.O. Box 2746
Sumter, SC 29151-2746
Tel: (803) 775-5767

Volunteer Profile

Register

Fields below marked with an asterisk (*) are REQUIRED.

User Name*

* Please choose a user name that is a minimum of 4 alphanumeric characters.
Letters and numbers only with no embeded spaces. Example: johnsmith123

Password*

* Please choose a password that is a minimum of 4 alphanumeric characters with no embeded spaces.
Letters and numbers only with no embeded spaces. Example: johnsmith123

Confirm
Password*

^ Please retype your password.

Name*

First:

Last:

Email*

Providing an email address is essential if you want to receive sign up confirmations and schedule notifications. If you do not have email, please check "none".

☐ None

It is critical that we have your email address in case you forget your User Name or Password.

If you are signing up for a reserved team/group volunteer day, select the appropriate team from the list. If this Group's/Team's box is not selected, you cannot sign up with that team on a reserved day. Please note that you may be on more than 1 team, so feel free to select all that apply to you. You can ALWAYS sign up for a non-reserved volunteer day with no group or team affiliation necessary!

*****For ANY Shaw AFB Affiliation, please select the "Shaw Air Force Base Volunteers" Group to assist in our organization process. *****

Groups/Teams*: If you are volunteering as part of a Group or Team, please check all that apply here. This is how the scheduling system knows which works days to display for you. If you are not associated with any Groups or Teams listed here, please check "NONE".

- | | |
|---|--|
| <input type="checkbox"/> 20 AMXS | <input type="checkbox"/> Kiwanis |
| <input type="checkbox"/> 20 CMS | <input type="checkbox"/> Lowes of Sumter |
| <input type="checkbox"/> 20 OSS | <input type="checkbox"/> Mayewood High School Alumni Association |
| <input type="checkbox"/> 20th Comm Squad | <input type="checkbox"/> McEntire AMMO |
| <input type="checkbox"/> 20th Contracting Squadron | <input type="checkbox"/> Morris College |
| <input type="checkbox"/> 20th EMS | <input type="checkbox"/> Prisma Health Tuomey |
| <input type="checkbox"/> 20th Fighter Wing | <input type="checkbox"/> SAFE FCU |
| <input type="checkbox"/> 20th FSS | <input type="checkbox"/> SCDC-YOPRS |
| <input type="checkbox"/> 20th Medical Group | <input type="checkbox"/> Shaw 5/6 |
| <input type="checkbox"/> 20th MSG | <input type="checkbox"/> Shaw AFB CGOC |
| <input type="checkbox"/> 20th OSS Mustangs | <input type="checkbox"/> Shaw AFB Chapel |
| <input type="checkbox"/> 20th Security Forces | <input type="checkbox"/> Shaw AFB Command Post |
| <input type="checkbox"/> 28th OWS | <input type="checkbox"/> Shaw AFB POL |
| <input type="checkbox"/> 372 TRS/DET 202 | <input type="checkbox"/> Shaw AFB TOP 3 |
| <input type="checkbox"/> 3rd Army-Shaw AFB | <input type="checkbox"/> Shaw Air Force Base Volunteers |
| <input type="checkbox"/> 50th Attack Squadron | <input type="checkbox"/> Shaw Airman Leadership School |
| <input type="checkbox"/> 51st Intelligence Squadron | <input type="checkbox"/> Shaw AMMO |
| <input type="checkbox"/> 609th ACOMS | <input type="checkbox"/> SHAW |
| <input type="checkbox"/> 609th ASUS | <input type="checkbox"/> Shaw Det |

5. Fill in more of the required information.

Gender	<input type="text" value="Select Gender"/>		
Birth Date* (mm/dd/yyyy)	<input type="text"/>		
Address*	<input type="text"/> <input type="text"/>		
City* :	<input type="text"/>	State* :	<input type="text"/>
		Zip* :	<input type="text"/>
Phone			
Work :	<input type="text"/>		
Home* :	<input type="text"/>		
Cell* :	<input type="text"/>	Carrier:	<input type="text" value="Do Not Text"/>
Fax :	<input type="text"/>		
Emergency Contact			
Name* :	<input type="text"/>		
Phone* :	<input type="text"/>		
Relationship :	<input type="text"/>		

6. Fill in your interests and skills in all categories.

The Interests and Skills section is *not* a requirement, however, if you would like to be contacted when volunteers are needed for a specific project, we get the information to contact only those that would like to do something specific.

Interests and Skills

Select all that apply:

Construction

Interested	Some Ability	Skilled	None	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	General Home Repair
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Framing
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Trim Carpentry
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Painting
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Flooring Installation
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Cabinet Installation
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Landscaping
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Tool Maintenance & Repair
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Siding
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Hardware Installation

Office

Interested	Some Ability	Skilled	None	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Real Estate
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Public Relations
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Grant Writing

7. Click REGISTER at the bottom of the page.

Additional Opportunities


Optionally list other skills not covered above:

+Required fields

Register

8. Read through the Volunteer Waiver of Liability. This will stay on file with us and need to be renewed yearly or as updated.

Waiver E-Sign



**Volunteer Agreement,
Release and Waiver of Liability
2026**
PLEASE READ CAREFULLY!
THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (the "Release") is executed by (the "Volunteer"), in favor of Sumter Habitat for Humanity, Inc., Habitat for Humanity International, Inc. and any other Habitat for Humanity affiliated organization, and their respective affiliates, directors, officers, trustees, employees, sponsors, donors, volunteers and agents (collectively, the "Released Parties").

I, the Volunteer, desire to work as a volunteer for one or more of the Released Parties without compensation and engage in the activities related to being a volunteer. I understand that my activities may include but are not limited to the following: working at Habitat for Humanity offices and worksites; working in or for Habitat for Humanity ReStore operations; loading and unloading materials; traveling to and from work sites, towns, cities or countries; consuming food available or provided; living in housing provided for volunteers; assisting in disaster relief areas; constructing, repairing, and rehabilitating residential buildings; other construction-related activities; and other volunteer activities ("Activities").

I, the Volunteer, understand that my Activities may include work that may be hazardous to me, including, but not limited to, exposure to lead, asbestos and mold, which may cause or worsen certain illnesses, especially if I do not wear protective equipment, am exposed for extended periods of time, or have a pre-existing

9. Confirm age, check the release box, and select "I Agree."

I understand that I am and remain responsible for payment of such hospital, physician, ambulance, dental, medical or other services obtained for me or my child. I agree that the Released Parties do not assume any responsibility for the payment of such fees or expenses which may be incurred. If I have health insurance, I understand my personal health insurance is my primary coverage.

Confidentiality. I agree that in the course of my participation in the Activities, I may have access to personal and/or health care information of other persons. I agree to maintain the confidentiality of such information, to use such information only as necessary to do my job as a volunteer, and to comply with Habitat for applicable policies regarding such information.

Photographic/Recording Release. I hereby grant and convey unto the Released Parties all right, title and interest in any and all photographs and video/audio/electronic recordings of me, including as to my name, image and voice, made by or on behalf of any of the Released Parties during my Activities with the Released Parties, including, but not limited to, the right to use such materials for any purpose and to any royalties, proceeds or other benefits derived from them. I understand that I will not have any ownership interest in or to such photographs, images and/or recordings, I have not been provided or promised any compensation to me, and I hereby waive any rights, privileges or claims based on any right of publicity, privacy, ownership or any other rights arising, relating to or resulting from the photographs, images and/or recordings. I understand and agree that this paragraph also applies to my minor child(ren) who are volunteering.

Other. I expressly agree that this Release is intended to be as broad and inclusive as permitted by state law. I further agree that in the event any clause or provision of this Release is held invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining clauses or provisions of this Release, which shall continue to be enforceable. Further, a waiver of a right under this Release by a Released Party does not prevent the exercise of any other right.

Please confirm your age:

- ☐ Adult (age >= 18)
- ☐ Minor (age < 18)
- ☐ The volunteer and/or Guardian do hereby freely, voluntarily and without duress execute this release.

I Agree

10. Read through the Broadcast message for general volunteering details and updates. You can choose to select not to see it again before selecting "Return To Calendar."

We always have volunteer opportunities at our ReStore located at 812 S Guignard Drive, Sumter, SC, 29150. Our ReStore hours are Tuesday through Saturday, 10:00 am-6:00 pm, and Saturday, 9:00 am-3:00 pm. Funds from the ReStore enable us to continue providing affordable housing through our homeownership program.

Please be safe, and we look forward to seeing you all soon!

Volunteer Coordinator
info@habitatsumter.org
803.775.5767 option 103

- ☐ I have read this message and choose not to show it again.


Return To Calendar

Return

11. On the calendar, under “Construction” column, look for the date that was reserved for your team (if applicable). The column in gray is to volunteer in the RESTORE only. Click on the name of your group to go to the sign up page.

Volunteer Opportunities		
<<< Prev. Month << Prev. Week February 2026 March 2026 April 2026 May 2026 Next Week>> Next Month>>>		
Welcome Abi Test!		
Tuesday, January 20, 2026		
<div>Expanded</div> <div>Classic</div> <div>Options</div>		
	Project Page 1 of 1	
	CONSTRUCTION	HOME SUPPLY/WAREHOUSE
Date	1235 Habitat Drive	Re-Store
Mon 1/19/2026 Martin Luther King Jr. Day		
Tue 1/20/2026		ReStore Volunteer 10 am - 0/3 ReStore Volunteer 11 am - 0/3 ReStore Volunteer 12 pm - 0/3 ReStore Volunteer 1 pm - 0/3 ReStore Volunteer 2 pm - 0/3 ReStore Volunteer 3 pm - 0/3 ReStore Volunteer 4 pm - 0/3 ReStore Volunteer 5 pm - 0/3
Wed 1/21/2026	<div>1235 Habitat Dr</div> <div>Shaw Air Force Base Volunteers - 0/10</div>	ReStore Volunteer 10 am - 0/3 ReStore Volunteer 11 am - 0/3 ReStore Volunteer 12 pm - 0/3 ReStore Volunteer 1 pm - 0/3 ReStore Volunteer 2 pm - 0/3 ReStore Volunteer 3 pm - 0/3 ReStore Volunteer 4 pm - 0/3 ReStore Volunteer 5 pm - 0/3

12. Once you click on the team name, you will be taken to a page with details for the day, including instructions for clothing, lunch, site address, and beginning/ending times for the day.



[Log Off Here!](#)
[Calendar](#)
[My Info](#)
[Donate](#)
[Facebook](#)

SIGN UP

Abi Test
 1235 Habitat Drive
 Wednesday, January 21, 2026

SignUp

Return

Select Shift(s)

☐ Shaw Air Force Base Volunteers 8:00 AM to 3:30 PM

Vols/Guests Needed

10

Shift Totals

10

Comments (optional):
Visible to other participants.

Email Reminder:

No Reminder

Text Message Reminder:

No Texting

Project: 1235 Habitat Drive
 Short Description: 1235 Habitat Drive
 Date: Wednesday, January 21, 2026
 Project Type: CONSTRUCTION

Instructions: **Work days are now open to community volunteers.**

13. Click the box Select Shift(s), and then the Sign-Up box at the top of the page.

[Log Off Here!](#) [Calendar](#) [My Info >](#) [Donate](#) [Facebook](#)

SIGN UP

Abi Test
1235 Habitat Drive
Wednesday, January 21, 2026

Select Shift(s)		Vols/Guests Needed
<input checked="" type="checkbox"/>	Shaw Air Force Base Volunteers 8:00 AM to 3:30 PM	10
Shift Totals		10

Comments (optional):

Visible to other participants.

If something comes up and you cannot volunteer, log in to the volunteer portal, go to the day you signed up, click on your team name, and click the Delete Sign-Up box at the top of the page.

SIGN UP

Abi Test
1235 Habitat Drive
Wednesday, January 21, 2026

Sign-Up Confirmation

[Print copy of confirmation!](#)

Thank you for volunteering with us. A signup confirmation will be emailed to you.
We look forward to having you work with our organization. We take your commitment seriously and will be counting on you to show up on time. If you are unable to fulfill your commitment, please use our on-line system to cancel your registration so others will have an opportunity to participate.

Select Shift(s)		Vols/Guests Needed
<input checked="" type="checkbox"/>	Shaw Air Force Base Volunteers 8:00 AM to 3:30 PM	9
Shift Totals		9

Comments (optional):

Visible to other participants.